



लेडी श्री राम कॉलेज फॉर वुमन

(दिल्ली विश्वविद्यालय)

Lady Shri Ram College For Women

(UNIVERSITY OF DELHI)

NAAC 'A' Accredited

LSRC/Admin/2023/0315

Date: 03.08.2023

INVITATION OF RATES / QUOTATION FOR STUDENTS' ID-CARD / STAFF ID-CARD/STAFF MEDICAL CARD.

S.NO.	PARTICULAR / DETAILS	QUANTITY
1.	Students' ID-Cards + Library Cards Printed of ID Card with 4 color printing. As per our sample. 8.5mm X 5.4mm (fused)	2000 approx.
2.	Lanyards: 10 mm with Screen Printing and Steel Good Quality Hook	2000 approx.
3.	Card Holder = Plain : Vertical + Horizontal holding provisions.	2000 approx.
4.	Medical Card for Employees: As per Given Samples. 10.5mm X 7.00mm (fused)	100-150 approx.

Note:

1. The contract shall be for the full quantity of any part as described above. Correction, if any, shall be made by crossing out, initialling dating and re-writing.
2. All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.
3. Taxes should be show separate in the quotation and invoice.
4. Material / Items / Paper etc. get collected from the College before placing the quotation / rates.
5. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account
6. The prices should be quoted in Indian Rupee only.
7. Each bidder shall submit only one quotation.
8. Payment 100% on successful works / delivery.
9. You are requested to provide your offer latest by 17:00 hours on or before 13.08.2023.
10. All risk will be pertain vendor only.
11. Vendor can visit to College for sample items between 3:00 pm to 4:00 pm only and meet Mr. Sandeep Kumar (Admin Office). Monday to Friday only.
12. Vendor should manage are resources and not to demand any item / help from the College.
13. Quotation should be super-scribed as "Quotation for printing Students' ID-Cards"
14. Quotation should address to "The Principal, Lady Shri Ram College for Women, New Delhi – 110024"
15. All quotation should be send within time/date limit. No quotation will be accepted after due date and time.
16. Vendor must specify the PAN card number and GST number, Contact phone no., Email ID, on quotations.


SHAILESH KUMAR
Administrative Officer
Lady Shri Ram College for Women
University of Delhi
Lajpat Nagar, New Delhi-110024



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