



लेडी श्री राम कॉलेज फॉर वुमन
(दिल्ली विश्वविद्यालय)

Lady Shri Ram College For Women

LSRC/Admin/2022/0382

(UNIVERSITY OF DELHI)
NAAC 'A' Accredited

Date:27.09.2022

INVITATION OF RATES / QUOTATION FOR College Prospectus 2022-23.

1. College Information Bulletin 2022-23, comprises of 72 pages approx.+ cover / Printed in multi-colour throughout on imported Art Paper for inside pages 130 GSM and imported Card for cover 300 GSM with lamination / Perfect Binding, quantity 1200 copies in A4 size (Including cost of Pages setting and Designing etc.) **Quantity 1200 copies**
2. College Students Handbook / Cover 300 GSM / 4 colour printing with lamination and Inside 36 pages Single Colour Printing: **Quantity 1200 copies**
3. College Enrolment Forms (Hens. Courses/ Both side Printing) : **Quantity 1100 forms**
4. College Enrolment Forms (B.A. Programme and M.A. Admission) : **Quantity 400 forms**

S.No.	Details	Qty.
1.	Peace building Course Prospectus 2022, Diploma in Conflict Transformation & Peace building /printing on 220 GSM art card throughout multi-colour printing (Including costs of Designing and Formatting)	50
2.	CTPB Application forms	50
3.	CTPB Enrolment forms	50

Note:

- a) The contract shall be for the full quantity of any part as described above. Correction, if any, shall be made by crossing out, initialing dating and re-writing.
- b) All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.
- c) Taxes should be show separate in the quotation and invoice.
- d) Material / items / Paper etc quality should be get approved by the College before placing the quotation / rates.

Continue..... - 2 :-

University of Delhi
Lajpat Nagar, New Delhi-110024



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- e) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account
- f) The prices should be quoted in Indian Rupee only.
- g) Each bidder shall submit only one quotation.
- h) Payment 100% on successful works / delivery.
- i) You are requested to provide your offer latest by 17:00 hours on or before 05.10.2022.
- j) All risk will be pertain vendor only.
- k) Vendor can visit to College for sample items between 3:00 pm to 4:00 pm only and meet **Mr. Ramesh Kumar Maruya. Monday to Friday only.**
- l) Vendor should manage are resources and not to demand any item / help from the College.
- m) Quotation should be super-scribed as **"Quotation for printing College Prospectus2022"**
- n) Quotation should address to **"The Principal, Lady Shri Ram College for Women, New Delhi – 110024"**
- o) All quotation should be send by **Speed post / courier service.** No quotation will be accepted after due date and time.
- p) Vendors must specify its, PAN Card No., GST Number, Phone numbers and Email-ID on quotations.

SHARESH KUMAR
Administrative Officer
Lady Shri Ram College for Women
University of Delhi
Lajpat Nagar, New Delhi-110024

लाजपत नगर, नई दिल्ली-110024 दूरभाष: 91-11-26434459, 45494949 फैक्स : 91-11-26216951

ईमेल: lsr@lsr.edu.in वेबसाइट: www.lsr.edu.in

Lajpat Nagar, New Delhi-110024 Phone: 91-11-26434459, 45494949 Fax: 91-11-26216951

Email: lsr@lsr.edu.in Website: www.lsr.edu.in