



लेडी श्री राम कॉलेज फॉर वुमन  
(दिल्ली विश्वविद्यालय)

Lady Shri Ram College For Women

LSRC/ADMIN/2022/ 338

(UNIVERSITY OF DELHI)

NAAC 'A' Accredited

DATED: - 05-Sept.-2022

INVITATION OF RATES/QUOTATION FOR MICROSOFT OFFICE PROFESSIONAL PLUS 2021

Sl. No.	Name of Items	Specification	Qty
1.	Microsoft office Professional Plus 2021	<b>Product Type:</b> Proprietary Suites; <b>Product required:</b> Microsoft office professional plus 2021; <b>OEM:</b> Microsoft; <b>Type of License:</b> Perpetual; <b>Duration of Subscription:</b> Lifetime; <b>License Option:</b> Box license/Web license; Number of CORE /Users/Socket/Device <b>Supported for Each license:</b> One; <b>Components of office suite covered in the Offered product:</b> Word, Excel, PowerPoint, Outlook, Publisher, Access <b>Operating system:</b> Windows 10 for PC	03

**Terms & Conditions: -**

- The contract shall be for the full quantity of any part as described above. Correction, if any, shall be made by crossing out, initialling dating and re-writing.
- Supplier have to mention PAN Card Number and GST Number. Contact Number & Email ID on quotation.
- All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.
- Taxes should be show separate in the quotation and invoice.
- The rates quoted by the bidder shall be fixed for the duration of One Year. For the contract and shall not be subject to adjustment on any account
- The prices should be quoted in Indian Rupee only after college site visit.
- Each bidder shall submit only one quotation after visit the project side.
- You are requested to provide your offer latest by 17:00 hours on or before 15<sup>th</sup> -Sep.-2022.
- All work-related risks will be pertaining to vendor only.
- Vendor should manage are resources and not to demand any item / help from the College.
- All quotation must be sent through post/speed post /courier only and will be address to "Principal, Lady Shri Ram College for Women, New Delhi – 110024" superscripted with "Quotation for Microsoft Office Professional Plus 2021". By hand quotation will not be consider.

ADMINISTRATIVE OFFICER



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