

## **Minutes of the meeting**

A meeting was held on 12.8.17 to discuss tasks for the compilation of the AQAR required for IQAC.

Members in attendance

1. Dr Suman Sharma
2. Dr SR Chowdhury
3. Dr. Megha Dhillon

DR. Megha Dhillon presented the draft of the IQAC report based on the information that has been received so far.

She reported that there are certain questions in various criteria for which answers are still to be added.

Some of these are:

- Details of student support mechanism for coaching for competitive examinations (If any)
- Does the Institution has a Management Information System
- Student organised / initiatives (more complete information is needed)

It was determined that information should be procured as soon as possible