

## **Minutes of the meeting**

A meeting was held on 25<sup>th</sup> July 2019. The following members were present:

1. Dr Sanjoy R Choudhry
2. Dr. Megha Dhillon
3. Ms. Anjana Singh
4. Dr Jyoti Darbari
5. Dr. Jonaki Ghosh

1. All members provided updates on the work done on their respective criterion of the report, as follows:

Criterion 1: Dr. Jaysree Sahoo

Criterion 2: Dr. Jonaki

Criterion 3: Dr Jyoti Darbari

Criterion 4: Ms. Anjana Singh

Criterion , 6 & 7: Dr. Megha Dhillon (with help from Ms. Anisha Juenja)

Q8. : Dr. Megha Dhillon

2. Updates were taken on data sent in by various departments for the compilation of the report.
3. Some issues arising out of the format created for departments covering the major questions that needed to be answered for IQAC report, were raised and discussed.
4. The data that still remained to be collected was identified. Suggestions were provided for how the data may be procured, so that report may be completed as soon as possible.
5. Update on the creation of Mental Health App and the cost involved as stated by Mr. Sushanto who is in charge of college website was shared with the team