

INTERNAL QUALITY ASSURANCE CELL

Minutes of the meeting held on 29 July 2020

An Internal Meeting of IQAC was held. The following members were present:

Principal, Dr Suman Sharma

Vice Principal, Dr SR Chaudhary

Secretary Staff Council, Dr Jayashree Sahoo

Student Union Adviser, Ms. Rukshana Shroff

Student Union Adviser, Ms. Jyotsana Arora

Dr. Jonaki Ghosh (Department of Mathematics)

Agenda: To discuss Compliance to decisions taken by IQAC

1. Dr Sharma took stock of the various initiatives undertaken by IQAC particularly to facilitate online learning since the outbreak of the COVID 19 Pandemic. These have included the continuation of classes through google meet, and the conduction of webinars. She emphasized the need to maintain quality in these endeavours by taking feedback from students on how the learning process was going for them. Classes for the new semester are likely to begin soon and it is important to maintain rigour in them.
2. The IQAC coordinator, Dr. Megha Dhillon spoke of the activities done to enhance the research climate of the institution. The need to encourage departments to facilitate research projects was highlighted, particularly those that involve students. Research that focuses on gender issues will be important and also those that assess the effects of the pandemic on Indian society.
3. Dr. Megha Dhillon said that in line with the College's mission, alumna interaction has been going on through the societies of college as well as various departments that invite former students for dialogues and discussions.
4. Dr. Sharma spoke of the need to maintain data on all activities done by college, including the nature of the event, and dates on which they were done and the number of participants involved. Quantitative data is now imperative for completion of IQAC and NAAC reports.
5. All the members felt that areas where improvements can be made need to be identified by IQAC. One of these is in terms of improving the wi-fi in college so that in the future, online classes can be taken from the college premises. Dr. Sharma said that college would like into this matter as soon as possible
6. Members thanked Dr. Sharma for her guidance.

