



लेडी श्री राम कॉलेज फॉर वुमन  
(दिल्ली विश्वविद्यालय)  
*Lady Shri Ram College For Women*  
(UNIVERSITY OF DELHI)  
NAAC 'A' Accredited

LSRC/ADMIN/2020/949

DATE: 03-March-2020

**INVITATION OF RATES / QUOTATION FOR SERVICING OF PRINTERS.**

Sealed quotations are invited for the following items printed as per our specifications:

S. No.	ITEMS	QUANTITY
1.	HP LASERJET 1606DN RELAY	04
2.	HP LASERJET 1606DN PICK UP ROLLER	04
3.	HP LASERJET 1606DN COMPTAIBLE TONER COMPATIBLE 78A	04
4.	HP LASERJET 1136 MFP PICK UP ROLLER	01
5.	HP LASERJET 1136 MFP TONER COMPATIBLE 88A	01
6.	HP 1020 SCANNER UNIT	01
7.	HP 1020 PICK UP ROLLER	02
8.	HP 1020 PICK CARTRIDGE GEAR SET	01
9.	HP 1020 CONTROL CARD	01
10.	HP 1020 TONER 12A	02
11.	HP 1008 PICK UP ROLLER	01
12.	HP 1008 TONER 88A	01

**Note:**

- The contract shall be for the full quantity of any part as described above. Correction, if any, shall be made by crossing out, initialing dating and re-writing.
- All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.
- Taxes should be show separate in the quotation and invoice.
- Quality should be get approved by the College before placing the quotation / rates.
- The rates quoted by the bidder shall be fixed for the duration of One Year. For the contract and shall not be subject to adjustment on any account
- The prices should be quoted in Indian Rupee only.
- Each bidder shall submit only one quotation after visit the project side.
- You are requested to provide your offer latest by **17:00 hours on or before 20.03.2020.**
- All work related risks will be pertains to vendor only.
- Vendor should manage are resources and not to demand any item / help from the College.
- Workers should be in proper dress and decent in working / speaking with staff members.
- Labour charges / transportation charges / any of other charges should be clearly stated in the quotations.
- All quotation will be address to "Principal, Lady Shri Ram College for Women, New Delhi – 110024" superscripted with "Quotation for Servicing of Printers"

  
Administrative Officer



लाजपत नगर, नई दिल्ली-110024 दूरभाष: 91-11-26434459, 45494949 फैक्स : 91-11-26216951  
ईमेल: [lsrc@lsr.edu.in](mailto:lsrc@lsr.edu.in) वेबसाईट: [www.lsr.edu.in](http://www.lsr.edu.in)

Lajpat Nagar, New Delhi-110024 Phone: 91-11-26434459, 45494949 Fax: 91-11-26216951  
Email: [lsrc@lsr.edu.in](mailto:lsrc@lsr.edu.in) Website: [www.lsr.edu.in](http://www.lsr.edu.in)