

**LADY SHRI RAM COLLEGE FOR WOMEN**  
**Lajpat Nagar, New Delhi – 110 024**

Ph.: 011-45494949, 01126435605

Date: 11.02.2017

Last date of receipt of Quotation : 25.02.2017

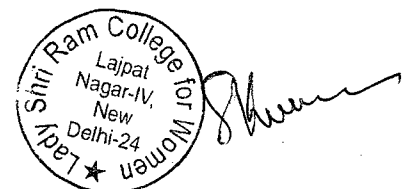
**Name of Work: Supply and Installation of two Emergency exit fire doors in the LSR Residence Hall**

**General Conditions:**

1. The bids in sealed envelope are invited from reputed Fire Door Manufacturers, of appropriate class and work, preferably registered with the College, University of Delhi, CPWD, MES etc, to execute work at Lady Shri Ram College Hostel as per detail BOQ. All rates shall be inclusive of material, labour, tax, labour cess or any other levy presently in force and will be considered as such.
2. Sealed bids complete in all respects & duly signed on all pages shall be received in the office of the College Administrative Officer/Warden on or before 25.02.2017 by 4:00 pm.
3. Treasurer and/or Principal reserves the right to accept or reject in part, or in full, any or all the quotations without assigning any reason thereof.
4. The intending bidder, as per the Delhi Sale Tax on works contracts should possess:
  - a. Certificate of registration vide Sec 11
  - b. Valid and current Tax Clearance Certificate vide Sec 8
  - c. PAN of the IT Authorities
5. The bid shall be accompanied by the self attested copy of the valid and current certificate of registration with the offices stated in para 1 above.
6. Notwithstanding any condition, should the circumstances warrant in the overall interest of the College, the Treasurer/ Principal, Lady Shri Ram College reserves the rights to assess the bidders' capability and capacity to perform the contract. The decision of the Principal shall be final and binding on all concerned. The Principal, if necessary, also reserves the right to relax the qualifying requirements in deserving case.

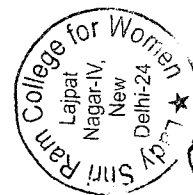


7. The rates quoted by bidders shall remain valid for a period of 6 months from the date of opening of quotation.
8. All conditions and specifications of the work shall be governed by the current CPWD norms.
9. TDS & Labour cess at applicable rules will be deducted at source, strictly in terms of the relevant act as amended from time to time and necessary certificates will be issued.
10. The rates submitted and accepted by us are final and shall hold good till the satisfactory completion of the work and no additional claim will be admissible on account of statutory increase in prices, petrol, fuel, fluctuation in market rates, Labour wages and on any other ground either during or after completion of the work, other than the rates of deductions in Income Tax and labour cess.
11. The work shall have to be completed as per the work schedule assigned by the college hostel and / or agreed to between the contracting parties before commencement of the work or from time to time. Penalty will be imposed if work is not completed on time and this will be clearly stated and included in the work order.
12. Only approved or specified quality of materials is to be used for the execution of the contract and wherever required prior approval as to the make, manufacture, quality, design or colour shall be obtained before installation from the Warden, Hostel. The workmanship is to be of a quality satisfactory to the college.
13. In case of items like stone, tiles, paint, bitumen, waterproofing materials used, cement, fire doors, door stoppers, vision glass, hinges etc. as well as all other such items, prior approval on all samples will have to be obtained from the authorities including the warden well before the execution. In case of any deviation and deficiency of the instruction, the college hostel shall ask for replacement or redoing of the same.
14. No labour or any other worker/ employee of the contractor will be allowed to stay on campus premises after scheduled working hours decided in consultation with the college/ Hostel, in this behalf.
15. The contractor, as an independent agency will have to take all precautions to avoid any kind of damage to the fittings/fixtures/building finishes and also avoid any splashing of your material on the painted surface of doors/windows etc. In case of any such occurrence the contractor shall repair the damage to the satisfaction of the college/hostel or the college/hostel shall have the right to have the repairs carried out by third party at cost of the contractor and recover the cost from the payments due.
16. The contractor will make their own arrangement for storage of material and equipment. The college may cooperate in this regard, allocating specific areas of the premise as convenient to them and to you, for the purpose of carrying out work smoothly and within the target time schedule. The contractor will be required to keep their work site clean and



littering or stacking at unauthorized place of malba or store will be treated as damage to the college property and treated as such. The work site necessarily requires screening wherever possible.

17. The contractor, as an independent agency, shall indemnify the college/hostel or any and all of its office bearers and hold them harmless in respect of all and any expenses arising from any injury or damage to persons or property as aforesaid and also in respect of any claim made for such an injury or damage under any Acts of Government or otherwise and also in respect of any Award of compensation or damage consequent upon such claim.
18. The contractor, as an independent agency, shall comply with all Government Rules, Laws and shall pay minimum wages to all workers in accordance with current labour Laws and Acts, as also compliance of any other law applicable to the nature of work.
19. The Principal, Lady Shri Ram College, reserves the right to alter the nature of work and to add or omit any item of work or have portions of the same carried out departmentally or through outside agency and such alterations or variations shall be called out without any obligations on the part of Lady Shri Ram College and Hostel.
20. On completion of the work, the site and the surrounding will be cleared, rubbles removed and cleared of rubbish, surplus materials, debris and other accumulations and the entire work area (including areas for storage, temporary dumping of material etc.) has to be left in a satisfactorily clean condition. Removing all the malba completely out of the premises of Lady Shri Ram Hostel and dumping in govt. approved area will be the responsibility of the contractor.
21. Security deposit of 5% shall be retained from the running payments and the amounts shall be released (interest free) on the satisfactory completion of defects liability period of six months from the date of satisfactory completion of the work, as certified by the authorised representative of the college/HOSTEL and will be refunded on request from the contractors.
22. Payment will be made as per actual work carried out at the site recommended by the authorized representative of the college/HOSTEL after work satisfactorily done certificate by the Warden.
23. In case of any dispute, the issues will be settled through an impartial arbitrator, appointed by mutual agreement of the two parties, as per Arbitration law.



*[Handwritten signature]*

### Special Condition

24. The Contractor shall have to take an Workmen compensation Insurance policy covering the workmen engaged by himself and by his sub-contractors etc and the Insurance policy shall have to be in the joint name of "The Principal, Lady Sri Ram College, Lajpat Nagar, New Delhi as the First Party and the contractor himself as the Second party" for the entire period of contract. The contractor would ensure safety of his workers and supervisors deployed at site and the College/HOSTEL will not be responsible in any manner for the safety of the workers and supervisors against any possible accidents / mishaps.
25. The college/HOSTEL will not be responsible for any labour problems pertaining to labour employed by the contractor himself and his sub-contractors
26. Contractors should issue Identity Card through the Hostel administration. Photographs with the addresses of the laborers engaged by the contractor/ his sub-contractor to be provided by Contractors in duplicate to the Administrative Officer/Warden.
27. Photographs of the site before / after the execution of work should be provided to the hostel committee. (Three copies)
28. All the breaking / Dismantling work or noisy work shall have to done on the working days, with no cost or completion time implication to the College/hostel and this shall not affect contract period specified.
29. The contractor would take sufficient measures that no damage to the College Hostel property is happened during change of. However any damage caused to College Hostel property as a result of negligence on the part of contractor shall be made good by the contractor at his own risk and cost.
30. Whenever new worker is deputed, the same should be intimated to Caretaker and Security.
31. It is the Contractor's responsibility to maintain the discipline inside the hostel. No untoward incidents will be permitted in the hostel premises. No worker will be allowed to stay back at night in the hostel premises or use any of the facilities of the hostel. One washroom will be kept open for the workers. They are to use only that or toilet outside opposite hostel mess.
32. The labor should be dressed properly and should not use unparliamentary language inside the college hostel and should maintain the hostel atmosphere by avoiding Noise Pollution (i.e. should avoid talking loudly) and if possible contractor should provide uniform. The labor is required to carry Identity Cards. Without Identity Card they will not be allowed to enter the college premises.
33. All labor should use the toilet constructed just out side(opposite) the hostel mess..
34. The Contractors should dump their material at the specified area provided to them and are required to remove material out of the college hostel premises from time to time to keep the area clean frequently.
35. All labor should restrict them at the work area and will not be allowed to move/walk in College or hostel and other areas of the College premises without permission.
36. Contractors are required to give Challan/ bill copy at security gate whenever any material is brought in the College. The security personnel should be allowed to check the materials being brought inside the premises.



37. Contractors should issue Gate-Pass with counter signature of hostel warden or office attendant against their materials, if to be taken out from hostel premises. The security personnel of LSR should be allowed to check the materials being taken out from premises.
38. Contractors are required to make arrangement for storing water for carry out their work.
39. Contractors will use electric-meter provided by the Hostel to maintain the consumption of electricity.
40. Contractors are responsible for the safety of any of their material stored in the hostel premises.
41. For any clarification, contractors are required to get in touch with the Administrative Officer/Warden and the Hostel Committee.
42. Contractors will not interact with any employee of LSR Hostel regarding the payment or work related matters other than Bursar / member of Hostel committee or the Vice Principal.
43. Contractors are not allowed to bring visitors other than employees or supervisors whose list will be provided to College/hostel for showing the site.
44. Contractors should ensure the timing of work in the College Hostel. Work should start by 9. am every day
45. All the solvable items, if required to be replaced by the written instruction of the authorized representative of the hostel shall have to be handed over to Caretaker of the hostel and a proper receipt of handing over of such materials shall have to be taken.
46. No children below the age of 18 shall be engaged in the site and the Contractors shall be fully responsible for the same.
47. In above said conditions, the terms authorized representative, the College, the LSR College, shall mean the Warden, Vice-principal and Administrative Officer of the LSR College.



**ADMINISTRATIVE OFFICER**



**Signature of the Contractor  
Name and address with Seal**



**LADY SHRI RAM COLLEGE FOR WOMEN LAJPAT NAGAR,**  
**NEW DELHI – 110024**

**Technical Bids**

Name of the Company/Firm/Individual	
Complete address, telephone Nos., Fax. E-mail id, website, etc.	
Operating from Delhi (if yes) - Address of Delhi Office along with telephone number.	YES                      NO
If the applicant is a Company / Firm, give names of Directors/ Partners/prof	
Hold valid Registration and License? (For FIRE DOOR Works)	YES                      NO (if yes) License Number:  Name of the issuing Authority:  (Attach Photocopy of the license)
PAN No.	(Attach Photocopy)
Work Contract/VAT No.	(Attach Photocopy)
Services Tax No.	(Attach Photocopy)
Profile of the Company/ Firm/Individual	Attach a separate sheet along with brochure



Organization & Planning	a) Management structure and delegation of authority with name and contact number b) History of defaults, litigation, liquidated damages and contract extensions c) Sub-contractor Please attached separate sheet for explanation.
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**Experience**

Comprehensive details of work for FIRE DOOR supply	Attach project wise note giving details such as – a) Name of the clients b) Brief description of the project c) Scope of work d) Value of contract e) Project outlay f) Time frames Supported by photographic proof (Still/Drawing, etc.)/ Recommendation letters/ feed back from clients.
Give a brief write – up along with supports on company's/Firm's/Individual's capability with respect to -	a) Management b) Production c) Programme responsiveness
Total Number of Documents Attached	

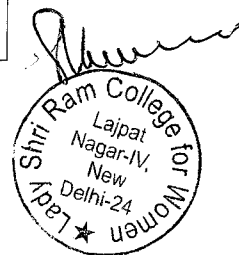
**\* PLEASE ATTACHED ALL RELEVANT DOCUMENTS SUPPORTING ALL STATEMENTS**

Place:

Name: \_\_\_\_\_

Date

Signature:  
Stamp

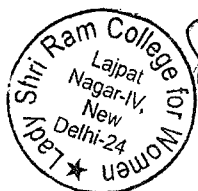


## FINANCIAL BID

### TECHNICAL SPECIFICATIONS OF FIRE DOORS TO BE INSTALLED

#### JOB/WORK: 1

S. No	Description of work	Quantity, number, area	Cost per unit	Total Cost
	<p>Supply and Installation of Double steel Fire shutter doors with Fire Rating of 120 minutes rating as per manufacturers specifications (and similar to the prototype tested by CBRI).</p> <p>Size: 5 x 7 ft.</p> <p>Door frame to be made with 1.6mm thick Galvanized steel sheet pressed to single rebate profile of size 125 x 60 mm.</p> <p>Door shutter to be made with 1.25mm thick Galvanized steel sheet pressed formed to provide a 46mm thick fully flush double skin panel which shall with lockseam joints at style edges and filled with ceramic wool (96 kg/cum density).</p> <p>Honey comb structure with reinforcement at top, bottom and stile surrounds.</p> <p>Suitable provision for iron mongering.</p> <p>Doors and frame to be finished with zinc phosphate storing primer &amp; polyurethane paint of approved brand.</p>	2 No.		
	<p>HINGES: CE Mark, 304 GRADE Stainless steel ball hinges of size 101mm x75mm x 3mm, good Indian make.</p>	8 No. (4 on each door)		





	<b>DOOR CLOSER:</b> Surface mounted, standard arm. On each panel.	4 No. (2 on each door)		
	<b>VISION PANEL:</b> fire rated vision glass with minimum 6mm thick fire glass with wire. Size -200 x 300mm. (preferably Pilkington)	4 No. (2 on each door)		
	<b>PANIC BAR:</b> Press type panic bars 3 Point Latch for Double Leaf Door. 2 in number with alarms or hooters and battery for alarms and hooters. (preferably Stanley)	4 No. (2 on each door)		
	<b>EXTERNAL TRIM:</b> For outside access with Half Cylinder & Keys. (preferably Stanley)	4 sets		
	Installation of doors over an area of 80 sq ft with destruction of wall and removal of 1 door and three windows.	01 Job		
	Plastering of damaged wall and OBD of WELL KNOWN BRAND of similar shade, new surface, three or more coats.	50 sq ft		

Place:

Name: \_\_\_\_\_

Date

Signature:  
Stamp



*[Handwritten Signature]*