



**Lady Shri Ram College For Women**  
(UNIVERSITY OF DELHI)

Dated: - 10-October-2018

Ref. No.: - LSRC/ADMIN/409/2018

**INVITATION FOR QUOTATIONS FOR REPAIRING/REPLACEMENT/SERVICING OF PRINTER PARTS**

The Competitive quotation for the following items:-

PRINTER MODEL	ITEMS TO BE REPAIRED/REPLACE/SERVICING
HP LASERJET P1606DN	1. PRESSURE ROLLER 2. TEFLON FILM 3. LOGIC CARD 4. COMPATIBLE TONER 5. SERVICING OF PRINTER

**Note:**

- The contract shall be for the full quantity of any part as described above. Correction, if any, shall be made by crossing out, initialing dating and re-writing.
- All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account
- The prices should be quoted in Indian Rupee only.
- Each bidder shall submit only one quotation after visit the project side.
- Payment 100% on delivery, successful installation/Servicing.
- The bidder will provide the transit insurance of the goods.
- You are requested to provide your offer latest by 17:00 hours on or before 20.10.2018, all quotation must be send through post / speed post / courier service/by hand. No quotation will be accepted after due date / time. It must be SEND to "PRINCIPAL, LADY SHRI RAM COLLEGE FOR WOMEN, LAJPAT NAGAR, NEW DELHI – 110024", subjected as " QUOTATION FOR PRINTER PARTS REPAIR/REPLACE AND SERVICE"
- Rate of Taxes should be given exclusively.
- Attached similar types of work order.
- GST Number and PAN Number should be provided.

  
Administrative Officer

